

**Neath Port Talbot County Borough Council  
Cyngor Bwrdeistref Sirol Castell-nedd**

**Democratic Services  
Gwasanaethau Democrataidd**

**Chief Executive:** K.Jones

**Date:** 21 December 2021

Dear Member,

**COUNCIL - WEDNESDAY, 22ND DECEMBER, 2021**

Please find attached the following addendum reports for consideration at the next meeting of the **Council - Wednesday, 22nd December, 2021.**

**Item**

12. **Apportionment of Committee seats amongst Political Groups and Committee Membership (Pages 3 - 10)**

Yours sincerely

p.p Chief Executive

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**NEATH PORT TALBOT COUNTY BOROUGH COUNCIL  
CYNGOR BWRDEISTREF SIROL CASTELL-NEDD PORT TALBOT**

**COUNCIL**

**22<sup>nd</sup> December 2021**

**REPORT OF THE HEAD OF LEGAL AND DEMOCRATIC  
SERVICES - Mr. Craig Griffiths.**

**SECTION A – MATTER FOR DECISION**

**WARDS AFFECTED: ALL**

**CHANGES TO POLITICAL PROPORTIONALITY AND COMMITTEE  
MEMBERSHIP**

**Purpose of the Report**

To authorise changes to the allocation of seats on council committees to the political groups.

**Summary**

The Head of Legal and Democratic Services has received notification that Cllr C James intends to sit as a Member of the Independent Group.

Consequently, changes are needed to the allocation of seats between political groups (as now shown in Appendix 1) and to the membership of certain committees.

Group Leaders have notified the Head of Legal and Democratic Services of changes that they propose should be made to the membership of committees specified below:

**Labour Group Nominations**

Cllr R Taylor be removed as a member of the Planning Committee

Cllr S M Penry be removed as a member of the Cabinet Scrutiny Committee.

Cllr R Taylor be appointed to the Registration and Licensing Committee and Licensing and Gambling Acts Committee (instead of Cllr C James)

### Independent Group Nominations

Cllr C James be appointed to the Planning Committee and Cabinet Scrutiny Committees.

### **Financial Impact**

There are no financial impacts.

### **Integrated Impact Assessment**

There is no requirement to undertake an Integrated Impact Assessment as the issues within the report relate to constitutional matters only.

### **Workforce Impacts**

There are no workforce Impacts.

### **Legal Powers**

Section 15 of the Local Government and Housing Act 1989  
<http://www.legislation.gov.uk/ukpga/1989/42/contents>

### **Risk Management**

There are no risk management issues that require attention.

### **Consultation**

There is no requirement under the Constitution for external consultation on this item.

### **Recommendations**

It is recommended that Council approves:-

1. The proportional allocation of seats to the political groups as contained in Appendix 1

2. The changes to the membership of committees as contained in this report.

**Reason for Proposed Decisions:**

To update the Council's membership arrangements.

**Implementation of Decisions**

The decisions are for immediate implementation.

**List of Background Papers**

Neath Port Talbot County Borough Council Constitution.

**Officer Contact**

Craig Griffiths, Head of Legal and Democratic Services

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# APPENDIX 1

## SIZE OF COMMITTEES AND APPORTIONMENT OF SEATS TO THE POLITICAL GROUPS

**SIZE OF COUNCIL COMMITTEES AND APPORTIONMENT OF SEATS TO THE POLITICAL GROUPS –**

*December 2021*

<b>COUNCIL COMMITTEES</b>	<b>TOTAL NO OF SEATS</b>	<b>LABOUR</b>	<b>PLAID CYMRU</b>	<b>INDEPENDENT DEMOCRATS</b>	<b>UNAFFILIATED</b>
	<b>64</b>	<b>38</b>	<b>15</b>	<b>10</b>	<b>1</b>
<b>CABINET SCRUTINY COMMITTEE</b>	<b>16</b>	<b>9</b>	<b>4</b>	<b>3</b>	
<b>SOCIAL CARE, HEALTH AND WELLBEING SCRUTINY COMMITTEE</b>	<b>13</b>	<b>8</b>	<b>3</b>	<b>2</b>	
<b>EDUCATION, SKILLS AND CULTURE SCRUTINY COMMITTEE</b>	<b>15† (+8)</b>	<b>9</b>	<b>4</b>	<b>2</b>	
<b>LEISURE AND CULTURE SCRUTINY SUB-COMMITTEE</b>	<b>9</b>	<b>6</b>	<b>2</b>	<b>1</b>	
<b>REGENERATION AND SUSTAINABLE DEVELOPMENT SCRUTINY COMMITTEE</b>	<b>12</b>	<b>7</b>	<b>3</b>	<b>2</b>	
<b>COMMUNITY SAFETY AND PUBLIC PROTECTION SCRUTINY SUB-COMMITTEE</b>	<b>9</b>	<b>6</b>	<b>2</b>	<b>1</b>	
<b>STREETSCENE AND ENGINEERING SCRUTINY COMMITTEE</b>	<b>12</b>	<b>7</b>	<b>3</b>	<b>2</b>	

<b>PLANNING COMMITTEE</b>	<b>12</b>	<b>7</b>	<b>3</b>	<b>2</b>	
<b>REGISTRATION AND LICENSING COMMITTEE</b> $\phi$	<b>15</b>	<b>9</b>	<b>3</b>	<b>2</b>	<b>1</b>
<b>*LICENSING AND GAMBLING ACTS COMMITTEE</b> $\phi$	<b>15</b>	<b>9</b>	<b>3</b>	<b>2</b>	<b>1</b>
<i>*Licensing and Gambling Acts Sub Committee</i>	<b>3</b>				
<b>AUDIT COMMITTEE</b>	<b>12†(+1)</b>	<b>8</b>	<b>3</b>	<b>1</b>	
<b>DEMOCRATIC SERVICES COMMITTEE</b>	<b>12</b>	<b>7</b>	<b>3</b>	<b>2</b>	
<b>PERSONNEL COMMITTEE</b>	<b>12</b>	<b>7</b>	<b>3</b>	<b>2</b>	
<b>SPECIAL APPOINTMENTS COMMITTEE</b>	<b>10/11</b>	<b>6/7</b>	<b>2</b>	<b>2</b>	
<b>TOTALS</b>	<b>174/175</b>	<b>105/106</b>	<b>41</b>	<b>26</b>	<b>2</b>
<b> </b>					
<i>*APPEALS PANEL</i>	<b>(5)</b>				
<i>*(Appeals Panel Substitutes)</i>	<b>(20)</b>				
<i>*(STANDARDS COMMITTEE)</i>	<b>(2)</b>				
<i>*(Standards Committee Substitute)</i>	<b>(1)</b>				

STAFF COUNCIL	12	Cabinet Members	Opposition Leader or sub	Opposition Leader or sub	
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- Notes:** (1) † In context of voting co-optees - 4 voting Co-optees (with 4 non voting Co-optees) for the Scrutiny Committee; 1 voting Lay Member for the Audit Committee.  
(2) φ Registration and Licensing / Licensing and Gambling Acts Committees – same Chair/Vice Chair and Committee Membership.  
(3) # Comprises Chair & Vice Chair of the Committee plus one other Member on a rota/availability basis  
(4) \* 1989 Act does not apply. Separate substitute arrangements also.